

## Facility Impact Review Process

Certain purchases may directly or indirectly impact the facilities in which the equipment will be installed or operated. It is important to identify any potential facility impact in the planning stages of such a purchase so that those needs can be assessed and addressed before equipment is purchased and installed. Some examples include equipment that requires electrical upgrades, plumbing changes, structural modifications or modifications to life safety systems in order to install and operate the equipment properly.

To that end, SSAS and Facilities & Operations have partnered to implement a Facility Impact Review Process for certain equipment purchases to decrease risk and identify any potential facility impact of these equipment purchases. This collaboration between SSAS, Operations and Maintenance (O&M), Design and Construction (D&C) and Construction and Facilities Strategic Acquisitions proactively communicates customer needs to the appropriate departments, while ensuring safety standards and building codes are upheld.

Purchase requisitions submitted to procure an item listed below will be reviewed by O&M and D&C in a parallel work process. The review process will identify any additional facility improvements needed to accommodate the request. If additional work is needed, the requestor, SSAS, and the appropriate school or building manager will be notified of the facility improvements needed to accommodate the equipment requested. The communication will include options for proceeding with the installation and/or placement of the item being purchased.

If you have any questions about the facility impact of a potential purchase, email [DL-OMFacilityProjects@umaryland.edu](mailto:DL-OMFacilityProjects@umaryland.edu)

### Equipment list:

- Centrifuge
- Mass Spec
- Microscope
- Washer
- Dryer
- Minus 80 freezer
- Multiple freezers in same space
- Walk-in freezer
- Polishers for DI water systems
- Incubators that require CO2 lines
- Electron microscopes that require a chiller/come with a chiller
- MRI or any other equipment with magnets
- Ceiling or Wall mounted monitors/lights/etc.
- AV equipment depending on size and mounting
- Furnish and install contracts
- Furniture – assembly, power/data connections, office dividers
- Animal Cages
- Sterilizers
- Copy machine
- Computer server
- Cabinetry
- Casework for lab
- Fume hood
- Outdoor Tents