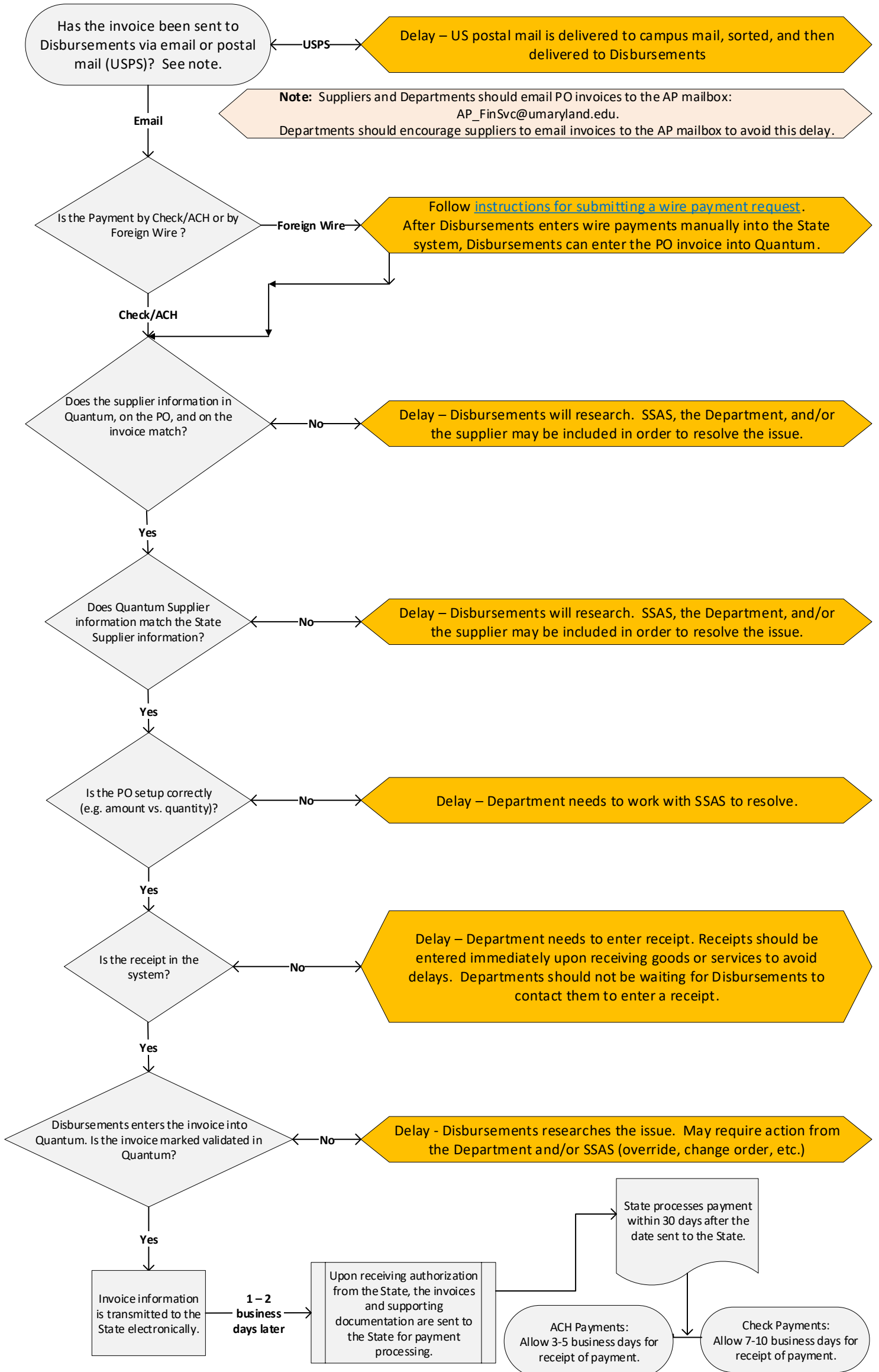
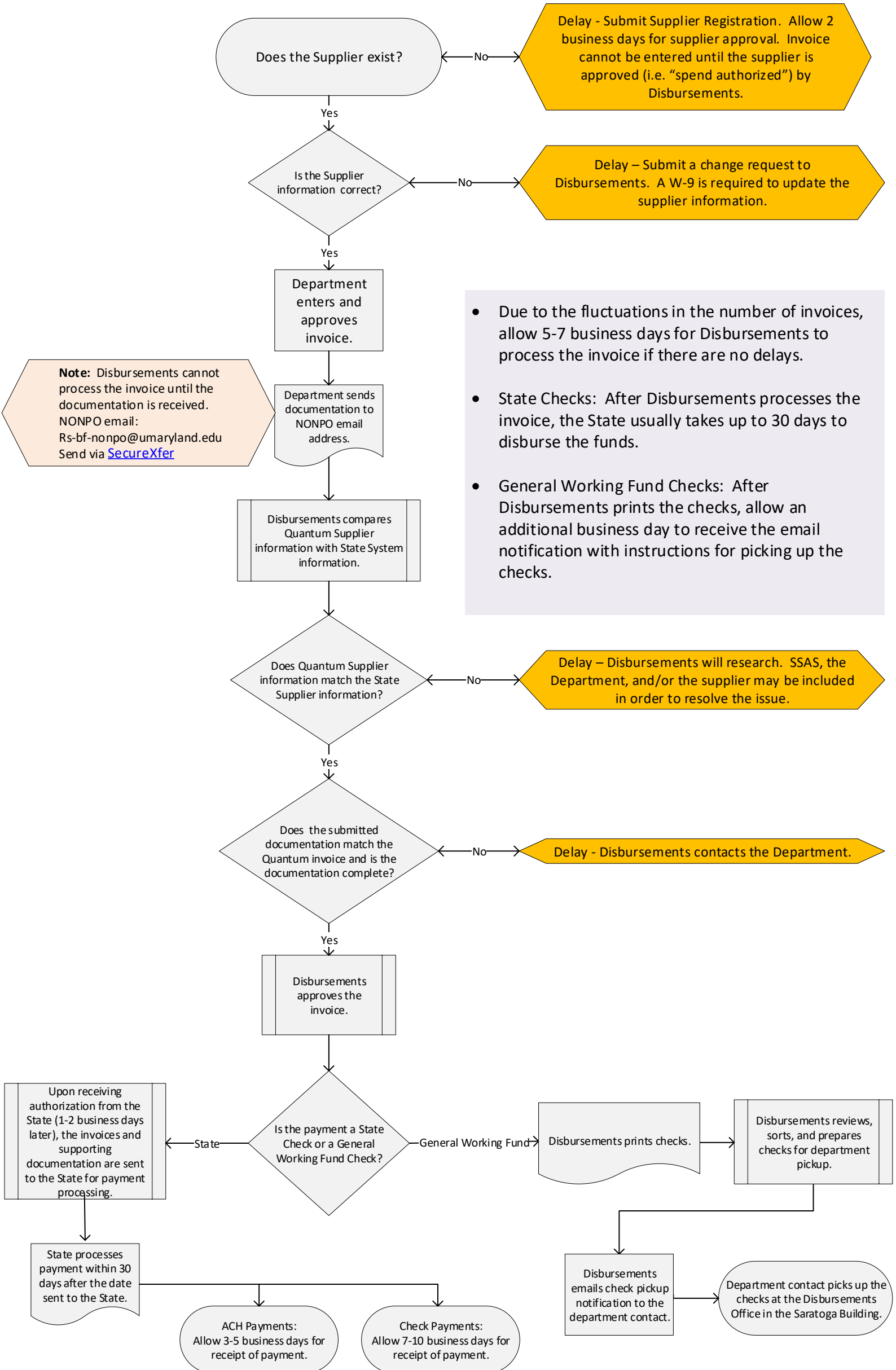


PO (Purchase Order) Invoice and Payment Processing Workflow

- Due to the fluctuations in the number of invoices, allow 5-7 business days for Disbursements to process the invoice if there are no delays.
 - After Disbursements processes the invoice, the State usually takes up to 30 days to disburse the funds.



NONPO (Non-Purchase Order) Invoice and Payment Processing Workflow



- Due to the fluctuations in the number of invoices, allow 5-7 business days for Disbursements to process the invoice if there are no delays.
- State Checks: After Disbursements processes the invoice, the State usually takes up to 30 days to disburse the funds.
- General Working Fund Checks: After Disbursements prints the checks, allow an additional business day to receive the email notification with instructions for picking up the checks.